

MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on September 5, 2018 at 6:30 P.M.

New Liskeard – Timiskaming Health Unit Boardroom

1. The meeting was called to order at 6:40 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jesse Foley	Municipal Appointee for Temiskaming Shores (<i>teleconference</i>)
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Jean-Guy Chamaillard	Municipal Appointee for Town of Kirkland Lake
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe

Regrets

Vacant	Provincial Appointee
Kathleen Bougie	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Maria Overton	Provincial Appointee
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Dr. Glenn Corneil	Medical Officer of Health (A)

Timiskaming Health Unit Staff Members

Randy Winters	Director of Corporate Services, CEO (A)
Kerry Schubert-Mackey	Director of Community Health
Rachelle Cote	Executive Assistant

Guest

Dr. Monika Dutt

3. Presentation: **Public Health Policy Priorities for Consideration - 2018 Municipal Election Candidates** by Kerry Schubert-Mackey & Amanda Mongeon

Mrs. Mongeon left the meeting at 7:25 p.m.

4. **APPROVAL OF AGENDA**

MOTION #39R-2018

Moved by: Merrill Bond

Seconded by: Sue Cote

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on September 5, 2018, as amended:

- 9a – Grown Your Own – Nurse Practitioner Certification
- 9b - Leases – Policies/Procedures
- 11c – Identifiable Individual

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

6. **APPROVAL OF MINUTES**

MOTION #40R-2018

Moved by: Mike McArthur

Seconded by: Jesse Foley

Be it resolved that the Board of Health approves the minutes of its regular meeting held on June 6, 2018 as amended. Minutes of July 11, 2018 (Personnel Sub-Committee) and July 11, 2018 (Special Meeting) were approved as presented.

CARRIED

7. **BUSINESS ARISING**

None

8. **MANAGEMENT REPORTS**

The Q2 Board Report, Staff List and the Immunization Coverage Report (2016-2017) were all received for review and for information purposes.

Jesse Foley arrived at the meeting at 7:10 p.m.

9. **NEW BUSINESS**

a. **GROW YOUR OWN – NURSE PRACTITIONER PROGRAM**

Discussed employee retention strategies for future employee training opportunities such as the Grown Your Own program. Many leave or move on to other employment opportunities. It was expressed that it is difficult to retain nurse practitioners due the continued shortage in the area.

b. **LEASES – POLICIES AND PROCEDURES**

Discussed engaging legal advice when signing future leases. It is important to include a termination clause when agreeing to a long-term lease and negotiate a shorter reasonable length of years when possible.

9. **CORRESPONDENCE**

MOTION #41R-2018

Moved by: Audrey Lacarte

Seconded by: Tony Antoniazzi

The Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

Dr. Monika Dutt left the meeting at 7:40 p.m.

10. **IN-CAMERA**

MOTION #42R-2018

Moved by: Merrill Bond

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to move in-camera at 7:42 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (June 6, 2018)
- b. MOH-CEO Update
- c. Identifiable Individual

CARRIED

11. **RISE AND REPORT**

MOTION #43R-2018

Moved by: Tony Antoniazzi

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to rise with report at 7:55 p.m.

CARRIED

In-Camera Minutes

MOTION #44R-2018

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on June 6, 2018 as presented.

CARRIED

Hire of MOH/CEO

MOTION #45R-2018

Moved by: Merrill Bond

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health agrees to hire Dr. Monika Dutt as MOH (A) – CEO, and direct staff, upon her registration with the College of Physicians & Surgeons of Ontario being approved, to submit the required documentation to the Ministry for appointment as MOH/CEO.

CARRIED

MOH/CEO Moving Expenses

MOTION #46R-2018

Moved by: Sue Cote

Seconded by: Jean-Guy Chamaillard

Be it resolved that the Board of Health agrees to cover the moving expenses of Dr. Monika Dutt to a maximum of \$3,000.00.

CARRIED

12. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on October 3, 2018 at 6:30 p.m. in Kirkland Lake.

13. **ADJOURNMENT**

MOTION #47R-2018

Moved by: Audrey Lacarate

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:56 p.m.

CARRIED

Carman Kidd, Board Chair

Rachelle Cote, Recorder